



NOTICE OF PROPOSED RULE ADOPTION
STATE OF MISSISSIPPI

DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)

Department of Information Technology Services
Contact: Martha Pemberton
ISS Director
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Jackson, MS 39201
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Specific Legal Authority authorizing the promulgation of

Rule: MS Code Sections 25-53-5 (b); (d); (h)

Reference to Rules repealed, amended or suspended by the
Proposed Rule: Increase in delegation amount for purchase of
Network-connected print devices from DFA contracts without
providing notification to ITS: from \$30,000 to \$250,000

Explanation of the Purpose of the Proposed Rule and the reason(s) for proposing the rule:

The ITS Procurement Handbook defines a policy by which agencies and institutions may purchase networked print devices that are under ITS purview from DFA contracts, with appropriate notification to ITS of large purchases. The current threshold for reporting these purchases to ITS is \$30,000. With this proposed change, ITS is raising that threshold to \$250,000. For purchases of networked print devices above \$250,000 total lifecycle cost, for either purchase or lease, an exemption from ITS is required for the total purchase amount. Below \$250,000, no ITS approval is required to purchase these devices from DFA contracts.

This rule is proposed as a ☒ Final Rule, and/or a ☐ Temporary Rule.

Persons may present their views on the proposed rule by addressing written comments to the agency at the above address. Persons making comments should include their name and address, as well as other contact information, and if you are an agent or attorney, the name, address, and telephone number of the party or parties you represent.

Oral Proceeding:

☐ An oral proceeding is scheduled on this rule on Date: _____ Time: _____
Place: _____

If you wish to be heard and present evidence at the oral proceeding you must make a written request to the agency at the above address at least five (5) days prior to the proceeding to be placed on the agenda. The request should include your name, address, telephone number as well as other contact information; and if you are an agent or attorney, the name, address, and telephone number of the party or parties you represent.

☒ An oral proceeding is not scheduled on this rule. Where an oral proceeding is not scheduled, an oral proceeding will be held if a written request for an oral proceeding is submitted by a political subdivision, an agency, or ten (10) persons. The written request should be submitted to the agency contact person at the above address within twenty (20) days after the filing of this notice of proposed rule adoption and should include the name, address, and telephone number of the person(s) making the request; and if you are an agent or attorney, the name, address, and telephone number of the party or parties you represent.

Economic Impact Statement:

☒ The agency has determined that an economic impact statement is not required for this rule, or
☐ The concise summary of the economic impact statement required is attached.

The entire text of the Proposed Rule including the text of any rule being amended or changed is attached.

Date Rule Proposed: 6/10/2009

Proposed Effective Date of Rule: _____

David L. Litchlitter, Executive Director
Mississippi Department of Information Technology Services